

*Burgettstown-Smith Township Joint Sewerage Authority
377 Joffre Bulger Rd. Burgettstown, Pa. 15021
P.O. Box 389 Burgettstown, Pa. 15021
(724)947-9609 Fax (724)947-9614
Office Hours: Mon. 8am-4pm Tues. Closed Wed.-Fri. 8am-4pm
Closed the first business day of the month.*

MINUTES OF THE
BOARD MEETING
ON
December 11, 2024

Jerry Yacoviello called the meeting to order at 6:02 pm.

ROLL CALL

Jerry Yacoviello, Kim McGee, Jim McGee, Bob Holland, and Gary Rankin answered roll call. Bruce Briggs is absent.

Christine Seymour-Solicitor, Shari Crawford-Authority Manager. Dave Coldren-KLH (via phone)

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

None

MEETING MINUTES

Motion to accept the minutes from the November 13, 2024, meeting, made by Kim McGee. Seconded by Bob Holland all in favor none opposed motion carries.

TREASURERS REPORT (See Attached Report)

Motion to pay the bills for September & October 2024 made by Bob Holland. Second by Kim McGee all in favor none opposed motion carries.

Motion to accept the Treasurer's Report for September & October 2024, made by Bob Holland. Second, Kim McGee all in favor none opposed motion carries.

MANAGERS REPORT (See attached report).

Reed Beds are ongoing, we received approval from the DEP. The dumpster removal company is waiting on his Act 90 permit from the DEP and then we can start emptying the reed beds.

Motion to accept the Managers report made by Gary Rankin. Seconded by Jim McGee all in favor none opposed motion carries.

SEWERAGE TREATMENT PLANT REPORT (See attached report)

I & I REPORT (See attached report)

COLLECTIONS SYSTEM REPORT (See attached report)

Motion to accept Sewerage Treatment Report made by Kim McGee. Seconded by Bob Holland all in favor none opposed motion carries.

ADMINISTRATION AND BILLING REPORT (See attached report).

Motion to accept administration/billing report made by Kim McGee. Seconded by Gary Rankin all in favor none opposed motion carries.

ENGINEERS REPORT (See attached report)

Engineers continue to work on the reed beds project, DEP Form 43 has been submitted waiting for response from the DEP.

LSA State grant for the maximum of \$1,000,000.00 was submitted for the interceptor project.

Motion to accept the engineers report made by Bob Holland. Seconded by Kim McGee all in favor none opposed motion carries.

LEGAL REPORT (See attached report)

Liens are being worked and updated.

Solicitor, Manager and Engineer continue to work on Grease Trap rules and regulations.

Motion to accept the legal report made by Kim McGee. Seconded by Gary Rankin all in favor none opposed motion carries.

OLD BUSINESS

NEW BUSINESS

Motion to replace the heat source to electric at the Bulger Pump Station with the quote from Maddam Construction in the amount of \$6,963.27 made by Jim McGee. Seconded by Bob Holland all others in favor none opposed motion carries.

Motion to purchase a remote gate opener for the gate entering the plant material with an approximate cost of \$2,500.00 and installation will be completed the plant personnel made by Bob Holland. Seconded by Kim McGee all others in favor none opposed motion carries.

Motion to refund Rasheed Deeb for the over payment of property address 1927 Smith Township State Rd. Slovan, Pa. 15078 and execute settlement agreement pending final resolution by the attorney's made by Kim McGee. Seconded by Gary Rankin all in favor none opposed motion carries.

Motion to amend the agenda to include a motion to change the monthly meeting date made by Kim McGee. Seconded by Gary Rankin all in favor none opposed motion carries.

Motion to do the new monthly meeting days the first (1st) Wednesday of each month for the year 2025 except for January which will be held Jan. 9, 2025, made by Gary Rankin. Seconded by Kim McGee all others in favor none opposed motion carries.

Motion to amend the agenda to approve the 2025 budget made by Jim McGee. Seconded by Kim McGee all others in favor none opposed motion carries.

Motion to approve the 2025 budget made by Kim McGee. Seconded by Gary Rankin all others in favor none opposed motion carries.

CORRESPONDENCE

Motion to adjourn at 6:36pm made by Kim McGee Seconded by Bob Holland all in favor none opposed motion carries.

Respectfully submitted by, Shari Crawford

The foregoing minutes were approved as written this
9th Day of January 5 202~~4~~ while in regular session.

Heidi Yarnall
Board Chairperson

Attest: [Signature]
Secretary/Treasurer

(SEAL)